

# Southampton Record Office

by EDWIN WELCH, Archivist to the County Borough of Southampton

THE Southampton Record Office was established in January 1953 as part of the Town Clerk's Department at the Civic Centre. In addition to the Corporation's own records (which are still being collected together) many private records have been deposited there. Until last year only one trained archivist was employed so that many records are still uncatalogued. This list includes all the documents which have been listed or catalogued and many of those which have not. Future annual lists in the *Proceedings* will include new accessions and those documents which it has not been possible to include in this list.

Many of the corporation records have already been published by the Southampton Record Society and the Corporation is producing a series of Southampton Papers to make its archives better known. It is hoped this year to begin the publication of a detailed guide in sections, but it will be many years before this is completed. In the meantime this list will provide some indication of the records available at the Office.

The Southampton Record Office is open to the public at the usual office hours from Monday to Friday, but readers coming from a distance are advised to make an appointment in their own interest.

## OFFICIAL RECORDS

### *Southampton Corporation*

Charters and letters patent, 1199-1836; Acts of Parliament, 1531-1937; Boundary Awards, 1835-1964; Agreements with other towns, 1239-1609.

The Oak Book, 14th cent.; Remembrance Books and Journals, 1455-1835; Council Minute Books, 1835-1961; Committee Minute Books, 1836-1958; Registers of Documents, 1392-1689; Admissions of Burgesses, etc., 1496-1958; Private Nomination Books, 1604-1836; Appointments of Town Officers, 1577-1827; Incorporation of Craft Guilds, 1468-1616; Byelaws, etc., 1473-1939; Official Correspondence, 15th cent.-1954.

Terriers and Surveys, 1454-1911; Registers of Leases, etc., 1617-1889; Title Deeds, 1275-1960; Leases, 1378-1960; Stockwell Papers, 1590-1614; Parkinson Papers, 1634-1643; Marsh Estate: minute books, deeds, etc., 1844-1902.

Stewards' Account Books, 1428-1706, 1775-1850; Books of Debts, 1524-1619; Mayors' Books of Casualties, 1488-1779; Petty Customs Account Books, 1426-1803; Brokage Account Books, 1430-1566; Cloth Hall Account Books, 1552-1584; Weigh House Account Books, 1496-1601; Linen Hall Account Books, 1553-1601; Miscellaneous Accounts, 1404-1873.

Court Leet Books, 1549-1962; Stall and Art Rolls, 1535-1759; Scavage Books, 1575-1695; Town Court Books and Rolls, 1374-1828; Piepowder Court Books, 1476-1610; Admiralty Court Books, 1488-1827; Commissions of the Peace, 1836-1856; Quarter Sessions Rolls, 1622-1840, 1940-60; Quarter Sessions Books, 1609-1837; Examination Books, 1571-1698; Quarter Sessions Papers, 1580-1840; Assize of Bread, 1558-1602; Bankruptcy Records, 1832-43.

## HAMPSHIRE FIELD CLUB PROCEEDINGS

Poor Relief Rolls, 1552-1632; Charity Deeds and Papers, 1250-1950; Parliamentary Elections, 1679-1962; Muster Books, 1544-90; Tax Commissioners' Journals, 1673-1747; Parliamentary Tax Assessments, 15th. cent.-1791.

### *Bitterne Parish Council*

Minute Books, 1894-1920; Account Books, 1905-1920; Correspondence, 1894-1920.

### *Floating Bridge Company*

Minutes, 1853-1924; Deeds, 1826-1912.

### *Board of Guardians*

Minute books, 1821-1929; Correspondence, 1832-1943; Examinations, 1711-1923; Rate Books, 1775-1860.

### *Southampton Board of Health*

Board Minute Books, 1850-89; Committee Minute Books, 1850-94; Mortgages, 1852-95.

### *Shirley Board of Health and Urban District*

Board Minute Books, 1853-95; Committee Minute Books, 1888-95; Account Books, 1879-95; Correspondence, 1892-95.

### *Itchen Urban District Council*

Council Minute Books, 1898-1920; Committee Minute Books, 1898-1920; Account Books, 1898-1920; Mortgages, 1899-1920; Correspondence, 1898-1920; Rate Books, 1911-1920; Miscellanea, 1895-1920.

### *Improvement Commissioners*

Mortgages, 1845-50; Contracts, 1845-46; Hackney Carriage Licences, 1845-49.

### *Millbrook Parish Council*

Minute Books, 1894-1954; Account Books, 1901-54; Correspondence, 1895-1954; Mortgages, 1908.

### *Northam Bridge Company*

Minute Books, 1858-1930; Account Books, 1886-1907; Deeds, 1809-1930.

### *Pavement Commissioners*

Minute Books, 1770-1844; Rate Books, 1771-1836; Account Books, 1771-1814.

### *St Mary Extra Parish Council*

Committee Minute Books, 1878-98.

### *Sholing Parish Council*

Minute Books, 1894-98.

### *South Hants. Water Company*

Acts of Parliament, 1876-1810; Account Books, 1878-1921; Title Deeds, 1879-1918; Papers, 1912-21.

### *Waterworks Commissioners*

Minute Books, 1799-1950; Rate Books, 1748-63; Account Book, 1836-39.

### *Borough Architect*

Civil Defence papers, 1940-47; Town Planning records, 1929-56.

### *Chief Constable*

Annual Reports, 1890-1910; Report Books, 1861-1913; Letter Books, 1889-1908.

## SOUTHAMPTON RECORD OFFICE.

### *Chief Education Officer*

Southampton School Board Minute Books, 1871-1903; Sholing and Hound School Board Minute Books, 1885-98; St Mary Extra School Board Minute Books, 1890-98; School Log Books, etc., 1862-1960; Education Committee Minute Books, etc., 1917-51.

### *Entertainments Manager*

Chairman's Correspondence, 1932-43; Sports Centre Correspondence, 1938-43.

### *Chief Fire Officer*

Report Books, 1884-1924; Occurrence Books, 1884-1942; Ambulance Registers, 1913-39.

### *Borough Treasurer*

Ledgers, 1881-1924; Rating Records, 1913-30; Stock Records, 1888-1933.

## PRIVATE RECORDS

### *Andrews*

Political Papers, 1820-32; Miscellanea, 1777-1890.

### *Beestons, Undertakers*

Account Books, 1877-1950; Order Books, 1922-28; Letter Book, 1900-8.

### *H. D. Cox, Bookbinders*

Ledgers, 1858-1923; Miscellanea, 1897-1937.

### *Davies*

Materials for *History* of Southampton, 17th-19th cent.

### *Dockland Settlement*

Reports, 1948-54; Accounts, 1948-55; Miscellanea, 1937-56.

### *French Church, Godshouse*

Account Books, 1743-1902; Correspondence, 1712-1896.

### *Southampton Gas Company*

Minute Books, 1848-1941; Account Books, 1848-1950; Working details, 1876-1905.

### *Southampton Girl Guides*

Minutes, 1912-52.

### *Lloyds Bank*

Title Deeds, 1639-1930

### *Lemon and Blizard, Civil Engineers*

Plans of Public Works, 19th cent.

### *Land Tax Assessments*

Southampton and New Forest, 1926-56.

### *Molyneux Manuscripts*

Correspondence, 1681-1713; Manorial Surveys, 17th cent.; Extracts from Public Records, 1678-1727.

### *Municipal Charities*

Account Books, 1622-1880; Minute Books, 1837-73; Title Deeds, 1549-1909.

### *Moberly and Wharton, Solicitors*

Title Deeds, 15th-20th cent.; Family and Estate Papers, 17th-20th cent.; Business Records, 19th and 20th cent.; Public Institutions, 19th and 20th cent.; Miscellanea, 19th and 20th cent.

## HAMPSHIRE FIELD CLUB PROCEEDINGS

### *Page and Moody, Solicitors*

Account Books, etc., 1803-74; Correspondence, 1789-1870; Draft Deeds, etc., 1760-1840; Town Clerk's Papers, 1640-1839; Clerk of the Peace Papers, 1778-1840; Southampton nad Salisbury Canal, 1792-1810; Lieutenancy Papers, 1782-1860; Southampton and Winchester Turnpike, 1758-1886; All Saints' Church Trustees, 1791-1870; Protestant Defence Committee, 1850-59; Notarial Protest Books, 1757-1863; Tax Records, 1795-1813; School Records, 1786-1812; Bankruptcy Records, 1788-1842; Pier and Harbour Board, 1802-36; Pavement and Improvement Commissioners, 1770-1849; Poor Relief, 1780-1842; 103rd Regiment of Foot, 1814-18; Northam Bridge Company, 1838-1929; Merchant Seamen's Fund, 1756-1853; Millbrook Rectory, 1811-16; Bishops Cannings tithes, 1769-1812.

### *Dr J. E. A. Simpson*

Day Books, 1902-56; Ledgers, 1908-48, Miscellanea, 1929-60.

### *Southampton Royal Horticultural Society*

Minute Books, 1883-1921; Reports, 1877-1936; Catalogues, 1862-1902.

### *Southampton Trades Council*

Minute Books, 1929-53.

## PARISH RECORDS

### *All Saints, Southampton* (not yet available)

Registers, 1753-1940.

### *Holy Trinity, Southampton,*

Registers, 1842-1903.

### *St Mary Southampton*

Registers, 1675-1900; Poor Law Records, 1712-1851

### *St Matthew's, Southampton*

Registers, 1870-1951.

### *South Stoneham*

Poor Law Records, 1677-1857; Tithe Records, 1848-1936